



Minutes
Glendive Job Service Employers Committee
December 2, 2008
Chamber of Commerce & Agriculture

MEMBERS PRESENT

Cindy Berg	Eastern Montana Industries
Pat Cunningham	Dawson Community College
Nick Haag	MDU
Sandi McGovern	Glendive Medical Center
Kim Trangmoe	Glendive Chamber of Commerce
Bill Wade	Mid-Rivers Communications
Tim Wall	Community First Bank

STAFF PRESENT

Darla Handran	Job Service
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MEMBERS ABSENT

Lee Boyles	Glendive Medical Center
Jim Germann	Glendive Schools
MaryAnn Vester	Dawson Community College

CALL TO ORDER

12:18	Bill Wade, Chair
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MINUTES

WALL/CUNNINGHAM Moved to accept as emailed

TREASURER'S REPORT November financials were submitted by Treasurer Tim Wall:

Beginning Balance:	<u>\$ 4,251.39</u>
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November Income: Interest	\$.03
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EXPENSE: Secretary of State Filing	\$ 15.00
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ENDING BALANCE	<u>\$ 4,236.42</u>
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JOB SERVICE REPORT No report

CORRESPONDENCE None

NEWSLETTER

Newsletter went out via e-mail and U.S. Mail the last week in November. Next issue will be in February. Please send your newsletter contributions to Darla dhandran@mt.gov or call 377-3314 ext 206.

OLD BUSINESS

LEADERSHIP GLENDIVE PROGRAM

This sub committee met the hour prior to the JSEC meeting. Preliminary things are done including calendar, agenda and topics. Committee is trying to put together a budget and talking to sponsors.

Looking for “Host” sponsors initially, then additional sponsors for refreshments will be solicited. The Leadership Program was placed under the EDC umbrella for 501c3 for the receipt of donations.

501 © 3 TAX EXEMPT STATUS, INCORPORATION, IRS

(Committee: Sandi McGovern, Pat Cunningham, Steve Olson) We received a letter from the Dept of Revenue requesting documents including by-laws and financials. We have 30 days to respond. We are in the process of waiting for our Corporation name to be changed with the Secretary of State. Sandi McGovern will get advice on how to proceed with the documents. Darla had questions and concerns about the Application for Recognition of Exemption. Pat Cunningham recommended just completing the paperwork and sending it in. If our application is denied, we will correct any errors at that time.

FALL SEMINAR

(Committee: Pat Cunningham, Lee Boyles, Kim Trangmoe, MaryAnn Vester) MaryAnn is waiting to hear from the Helena presenters on a final agenda and date. Discussed that an IT-based seminar will draw a different crowd than a workplace safety-based seminar.

MEMBERSHIP RECRUITMENT

The newsletter had an article about joining JSEC. We are not keeping pace with members that are leaving. Discussed the need to pursue representation from Government Sector, City Council or County Commissioners, and professional employers. It was also suggested to contact CHMS owners and Dennis Getz. Nick offered to visit with Jerry Jimison and Adam Gartner.

NEW BUSINESS

BUSINESS ADVISORY COMMITTEE

Pat mailed information to all members detailing the Business Management Program, changes implemented in the past, plan of study, mission, etc., so members could review prior to this meeting. Members discussed various aspects of the program including program dynamics and objectives, technology, classes that transfer and students taking the business courses. JSEC members present complimented Pat on his thorough explanation of the program. No action or recommendations at this time.

ANNOUNCEMENTS

- Dec 5 & 6 Winter Bazaar
- Dec 6 Festival of Trees dinner at the Moose
- Dec 5th & 7th DCC Madrigal
- Dec 14th GMC Tree of Lights
- Dec 19th Meeting regarding the Fairgrounds
- Dec 20th Gourmet Club

ADJOURN 1:11 p.m.

NEXT MEETING January 6th at noon
Yellowstone River Inn

- **Leadership Glendive meeting prior to the general JSEC meeting. Please attend!**